

I. PROCEDURES

- A. Call to Order Chairman Cowen called the meeting to order at 1:02 p.m.
- B. Roll Call Commissioners Yvette Hudson (Chairman), Jim Bultema, Norma McDowell and Gary McCarthy were present. Present from staff was Harry Holmes. A quorum was present.
- C. Adopt Agenda Commissioner McDowell moved to adopt the agenda as presented, Commissioner Bultema seconded and the motion carried 4-0.
- D. Approval of
minutes of
November 13, 2007 Commissioner McCarthy moved to approve the minutes of November 13, 2007 as presented, Commissioner McDowell seconded and the motion carried 4-0

II. AGENDA ITEMS

- A. Discussion and
decision on
lettering color and
extension of
projecting sign at
Rusty Trike Café:
Kelley Crowder The applicant failed to appear for the hearing.

Commissioner McDowell moved to table the item, Commissioner McCarthy seconded and the motion carried 4-0.

Commissioners Mike Cowen (Vice-Chair) and Clyde Polson arrived a moment later and took their seats.
- B. Discussion and
decision on
replacement of
windows at
Colors of the
West: Michael
Besler Mr. Besler presented his request to replace the windows and exterior framing and trim with higher-efficiency aluminum-framed windows finished to appear similar to the existing color and texture.

Commissioners questioned the use of aluminum and had concerns about painting the aluminum. The Commission hearing was recessed at 1:40 p.m. so that Commissioners could inspect the site.

The hearing reconvened at 1:56 p.m. Commissioner McDowell moved to approve to table the item, so that Mr. Besler could seek a factory-coated aluminum in the desired color.
Commissioner Polson seconded and the motion carried 6-0.
- C. Discussion and
decision on signs
and front façade
renovation at 109
W. Railroad Ave.:
Pamelia LaPaglia Present with the applicant were contractor Kelly Hodges and architect Laura Nagle. Ms. Nagle described the proposed renovation plan: first to make the building habitable so the owners could relocate their real estate business before their current lease expired; then refurbish the exterior including signage and lighting. She said the windows were not safety glass, were single pane and had suffered breakage. Ms. Nagle described a proposed alteration of an existing wall sign and the proposed relocation of a projecting sign from the current office.

Commissioners asked for more specific information on the signs: size, color, material, etc. Commissioner Cowen moved to table the sign request, Commissioner Polson seconded and the motion carried 6-0.

Commissioner McCarthy moved to approve the window replacement with anodized bronze finish. Commissioner McDowell seconded and the motion carried 6-0.

III. REPORTS AND INFORMATIONAL ITEMS

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| A. Commissioners | Chairman Cowen asked the status of the canopy at Grand Canyon Coffee and Café; Mr. Holmes said Chief Building Inspector Tim Pettit was aware of the situation. |
| B. Main Street | Sue Atkinson distributed the Main Street monthly report. |
| C. City Staff | None |

IV. ADJOURN

Commissioner Bultema moved to adjourn, Commissioner McDowell seconded and the motion carried 6-0. The meeting was adjourned at 2:14 p.m.